

# Speed Dial Numbers

Your system administrator may program frequently used external numbers for all users to access. You may also program 10 external numbers on your own phone. System speed numbers are 000-999; individual speed numbers are \*0-\*9.



To program a station speed number,

## When using the menu:

- Press the “Program/service” button.
- Arrow through and select “Change speed dial?” or press \*92
- Enter the code (\*0 to \*9) you want to assign to the number.
- Arrow to and select “Change entry?”
- Enter the number. Don’t forget the outside line access number.
- Select “Save?”
- To program another station speed dial, enter another code (\*0 to \*9).

## To dial a station speed number:

- Press the “Program/Service” button.
- Arrow to and select “Use speed dialing?” or press \*7
- Enter the desired speed dial code.

## When using a programmed key:

- Press the “Speed dial” key.
- Enter the desired speed dial code (000-999 for system speed dials)(\*0-\*9 for station speed dials).

Nix Communications Group Ltd

Tel: 0844 318 5000

Fax: 0844 318 5555



Opening Hours:

Monday - Thursday 09:00 -  
17:30

Friday 09:00 - 16:30